Amcotts Parish Council

c/o The Clerk, Mrs Marie Clegg, 29 Eastoft Road, Crowle. North Lincolnshire, DN17 4LR

Telephone: 07561618128, Email: [clerk@amcottsparish.co.uk](mailto:clerk@amcottsparish.co.uk)

Dear Councillor,

You are hereby summoned to a meeting of the **FULL COUNCIL** of Amcotts Parish Council, which will be held on **Tuesday 6th June commencing at 7:15pm at St Marks Church, Church Street, Amcotts.**

Marie Clegg

Clerk to Amcotts Parish Council 1st June 2023

Members of the public are invited to attend the meeting and may speak on item(s) appearing on the Agenda, or on any other matter that falls within the Council’s terms of reference, at the discretion of the Chair. The public participation time is limited to 20 minutes at the beginning of the meeting. As the Council cannot legally reach a decision regarding matters not listed on this Agenda, matters may need to be added to future Agendas for later discussion and decision.

**01/2023 Apologies**

To receive and approve any apologies and reasons for absence.

**02/2023 Declarations of Interest**

To note any declarations of interest made by Councillors’ in respect of this Agenda (in accordance with the Council’s Code of Conduct and the Localism Act 2011).

**03/2023 Minutes**

To approve the minutes of the Full Council meeting held on 9th May 2023.

To approve the minutes of the Annual Meeting of Amcotts Parish Council held on 9th May 2023.

**04/2023 Planning**

No planning applications to discuss.

Discussions may take place on KS3 Keady Development.

**05/2023 Chairmans Reports and Updates**

Information updates from the Chairman. No advance report is available for this item. Please contact the PC for further information.

**06/2023 Clerks Report and Updates**

Information updates from the Clerk

**07/2023 Finance**

a) 2022/23 Annual Governance & Accountability Return (Year End Accounts):

i) Consider and approve the Certificate of Exemption from Limited Assurance Review (as the higher of gross income and/or gross expenditure did not exceed £25,000 in the year ended 31st March 2023)

ii) Consider and note the Annual Internal Audit Report

iii) Consider and approve the Annual Governance Statement

iv) Consider and approve the Accounting Statements

v) Set and Approve the dates of the Inspection of Accounts period to be Thursday 8th June to Wednesday 19th July 2023

b) Bank Account Reconciliation & Year End Forecast

c) Accounts for Payment:

|  |  |
| --- | --- |
| Microsoft 365 Subscription - May | £11.28 |
| Tesco Mobile - May | £10.00 |
| Employee costs | £475.44 |
| Zurich Municipal - Parish Insurance | £506.32 |
| K.Bird - Reimbursement (Batteries for bank card reader) | £10.00 |
| PAYE - Months 10-12 (2022-23) | £49.00 |
| Complete Weed Control - Verges (Cut # 1&2) (Inv # HUM-3841) | £276.00 |
| Clerk WFH Allowance - Months 1-3 | £57.47 |
| RFO WFH Allowance - Months 1-3 | £20.53 |
| Complete Weed Control - PROW (Cut # 1) (Inv # HUM-3864) | £120.00 |
|  | £1,536.04 |

d) SSE Windfarm Micro Grant - Unallocated £300 balance

**08/2023 Updates from Outside Bodies**

No advance reports are available for these updates. Please contact the Parish Clerk if you would like further information regarding these matters.

1. St Marks Church
2. St Marks Community Group
3. NLC Ward Councillor Update
4. Isle North Neighbourhood Action Team (NAT)
5. SSE: Update from the windfarm community grants scheme
6. ERNLLCA

**09/2023 Personnel Issues**

To discuss and resolve where possible any personnel issues presented.

**10/2023 Health and Safety Issues**

To discuss and resolve where possible any Health and Safety issues presented.

**11/2023 Street Lights, Highways and Footpaths**

To receive updates on any highway matters and to report any issues requiring attention to the Parish Clerk.

**12/2023 North Lincolnshire Green Energy Park**

To discuss NLGEP and pass any resolutions where necessary.

**13/2023 Grass Verge and PROW**

To discuss and resolve where possible cutting the grass verges to the village sign.

Update on issue of using weed killer.

**14/2023 Flashing Speed Signs**

To discuss and resolve where possible having flashing speed signs on approaches to village.

To discuss and resolve where possible if a grant is required for flashing speed signs.

**15/2023 Litter Picking Safety Signs**

To discuss and resolve where possible having litter picking safety signs.

**16/2023 A Green Future – North Lincolnshire Event**

To discuss and resolve whether Councillors will attend this event.

**17/2023 Community Ownership Fund**

To discuss and resolve where possible registering an interest in the Community Ownership Fund.

**18/2023 North Humber to High Marnham National Grid Electricity Transmission**

To discuss National Grid proposals and resolve whether/which Councillors to attend webinar on 7th of June.

**19/2023 Future Agenda Items**

Items to be added to the next agenda for discussion and decision.

**20/2023 Date & Time of Next Meeting**

To resolve the date and time of the next full council meeting.