Amcotts Parish Council

c/o The Clerk, Mrs Marie Clegg, 29 Eastoft Road, Crowle. North Lincolnshire, DN17 4LR

Telephone: 07561618128, Email: [clerk@amcottsparish.co.uk](mailto:clerk@amcottsparish.co.uk)

Dear Councillor,

You are hereby summoned to a meeting of the **FULL COUNCIL** of Amcotts Parish Council, which will be held on **Tuesday 7th of March 2023 commencing at 7:15pm at St Marks Church, Church Street, Amcotts.**

Marie Clegg

Clerk to Amcotts Parish Council 2nd March 2023

Members of the public are invited to attend the meeting and may speak on item(s) appearing on the Agenda, or on any other matter that falls within the Council’s terms of reference, at the discretion of the Chair. The public participation time is limited to 20 minutes at the beginning of the meeting. As the Council cannot legally reach a decision regarding matters not listed on this Agenda, matters may need to be added to future Agendas for later discussion and decision.

**01/2023 Apologies**

To receive and approve any apologies and reasons for absence.

**02/2023 Declarations of Interest**

To note any declarations of interest made by Councillors’ in respect of this Agenda (in accordance with the Council’s Code of Conduct and the Localism Act 2011).

**03/2023 Minutes**

To approve the minutes of the Full Council Meeting held on 3rd of January 2023.

To approve the minutes of the Full Council meeting held on 7th of February 2023.

**04/2023 Co-option of Councillor**

To vote for Councillor from Co-option Application.

**05/2023 Planning**

To discuss and note any comments regarding the following applications:

|  |  |
| --- | --- |
| **Application No:** | PA/2023/194 |
| **Proposal:** | Planning permission to erect a single-storey side extension & front entrance porch |
| **Site Location:** | Pasture Farm, Pasture Lane, Amcotts, DN17 4AR |

Discussions may take place on KS3 Keady Development.

**06/2023 Chairmans Reports and Updates**

Information updates from the Chairman. No advance report is available for this item. Please contact the PC for further information.

**07/2023 Clerks Report and Updates**

Information updates from the Clerk

**08/2023 Finance**

To receive and resolve the following financial reports and updates:

1. Bank Account Reconciliation & Year-End Forecast

2. Accounts for Payment:

|  |  |
| --- | --- |
| Tesco Mobile - Jan | £10.00 |
| Microsoft 365 Subscription - Jan | £11.28 |
| RNS Accountants - Payroll Fees (Sep 2022-Jan 2023) | £75.00 |
| SLCC - Clerk's Membership Fee | £73.00 |
| Employee Costs | £804.33 |
| Tesco Mobile - Feb | £10.00 |
| Microsoft 365 Subscription - Feb | £11.28 |
| Harrison - Amcotts Signs | £6,103.20 |
| Amazon - Ink Cartridges | £16.49 |
| Clerk Printing Reimburse - Months 6-11 | £29.76 |
| Clerk - Overtime & Mileage - Months 4-10 | £306.99 |

3. Approval for the Responsible Financial Officer (RFO) to make payments in advance for items of expenditure included in the approved annual budget, such as regular salary payments. Note: dual authorisation will still be required from a Councillor to actually make the payment via bank transfer/cheque.

**09/2023 Updates from Outside Bodies**

No advance reports are available for these updates. Please contact the Parish Clerk if you would like further information regarding these matters.

1. St Marks Church
2. St Marks Community Group
3. NLC Ward Councillor Update
4. Isle North Neighbourhood Action Team (NAT)
5. SSE: Update from the windfarm community grants scheme
6. ERNLLCA

**10/2023 Personnel Issues**

To discuss and resolve where possible any other personnel issues presented.

**11/2023 Health and Safety**

To discuss and resolve where possible any Health and Safety issues.

**12/2023 Street Lights, Highways and Footpaths**

To receive updates on any highway matters and to report any issues requiring attention to the Parish Clerk.

**13/2023 North Lincolnshire Green Energy Park**

To discuss NLGEP and pass any resolutions where necessary.

**14/2023 Village Signs**

Discuss and resolve if possible outstanding balance of £110 for painting owed to Harrison Eastoft.

**15/2023 Flashing Speed Signs**

To discuss and resolve where possible having flashing speed signs on approaches to village.

To discuss and resolve where possible if a grant is required for flashing speed signs.

**16/2023 Grass Verge and Public Rights of Way Contract 2023**

Discuss quotations and resolve if possible awarding Contract to Service Provider.

**17/2023 Future Agenda Items**

Items to be added to the next agenda for discussion and decision.

**18/2023 Date & Time of Next Meeting**

To resolve the date and time of the next full council meeting.