

# Amcotts Parish Council

c/o The Clerk, Mrs Kirsty Dunn, 42 Eastoft Road Crowle DN17 4LR [clerk@amcottsparish.co.uk](mailto:clerk@amcottsparish.co.uk)

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Minutes of the **July** Full Parish Council Meeting of Amcotts Parish Council held at St Marks Church, Church Street, Amcotts on Wednesday 21<sup>st</sup> July 2021 at 7:15pm.

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**Councillors (Cllrs) Present:** Cllr S Berkeley (Chair), Cllr M Moorehouse (Vice Chair), Cllr T Murphy, Cllr R Jollands, Cllr J Horton  
**Officers Present:** Kirsty Dunn, Temp Parish Clerk (PC), Chris Cowan, Responsible Finance Officer (RFO)  
**Members of the Press/Public: Present:** Nil  
**Public Forum:** Nil

**109/2021 Apologies and reasons for absence:**

Cllr. A. Barker, Personal Commitments

**110/2021 Declarations of Interest:** To note any declarations of interest made by Councilors in respect of items on this meeting's Agenda (in accordance with the Councils Code of Conduct and the Localism Act 2011).

No additional declarations to those already annotated on the Register of Interests.

**111/2021 Minutes from the Annual Council Meeting held on 20<sup>th</sup> May 2021:**

Resolved as a true record.

**112/2021 Matters Arising from the Annual Council Meeting**

None

**113/2021 Minutes from the Full Council Meeting held on 20<sup>th</sup> May 2021**

Amendments:

Minute number 95/2021 Declaration of Interests. Add to Cllr T Murphy - Althorpe & Keadby Governors PI and Vice Chair of SSE PI. Add to Cllr R Jollands - Althorpe & Keadby Governors PI

Minute number: 101/2021 The Bus Shelter. Add - Resolved to remove the bus shelter, raise the curb and install a flag to indicate the bus stop.

Amended minutes resolved as a true record.

**114/2021 Matters Arising from the Full Council Meeting**

None

**115/2021 Planning Correspondence**

- a. PA/2021/1052. Planning permission to erect a two storey extension to the rear of house and to add render to the rear and side walls, Inglenook Cottage, Trentside, Amcotts, DN17 4AX  
Council Comment: Ensuring the implementation of adequate infrastructure to sustain the property and surrounding areas, this council has no objections to this application.

- b. North Lincolnshire Green Energy Park. Amcotts Parish Council have completed the Consultation Questionnaire. This will be made available for public review on our website.
- c. PA/2019/1008. Application refused. NOTED as received.

#### **115/2021 Correspondence from NLC**

Remembrance Day 2021. Road closures not applicable. New Veterans point of contact is noted for future reference.

#### **116/2021 Correspondence from Chair**

Member conduct has been brought into question. The Chair reminds all elected members of the Code of Conduct and annotated this matter for the next agenda.

Contracts and Service Level Agreements are to be reviewed and brought to the next agenda.

#### **117/2021 Church Street Bus Shelter**

PC to:

- Confirm the lead time with Cllr J Reed for the removal of the bus shelter.
- Respond to resident regarding these actions and confirm fence requirements.
- Confirm removal arrangements with contractor in conjunction with lead time.

#### **118/2021 Clerk Recruitment**

Mrs Kirsty Dunn was appointed temporary Parish Clerk and with immediate effect standard financial arrangements will commence.

The position vacancy advert is to be released asap and closing date will be 30 August 2021.

The Personnel Committee will carry out the recruitment process in accordance with current employment legislation.

#### **119/2021 Finances**

The following items were received and resolved:

- a. Bank Reconciliation
- b. Accounts for Payment. Question Raised by Cllr T Murphy - Village signs earmarked funds are still required as options remain under review. Alternative material is to be considered and brought to the next agenda. PC to assist.
- c. Authorisation for a Business Debit Card on the Parish Bank Account. This item will result in an additional Policy to ensure additional finance protection and will be listed on the Risk Register. The RFO will present both documents at the next meeting.

#### **120/2021 Update From Outside Bodies**

St Marks Community Group. Recent events have been extremely successful, including the lunch of the Tiddy Mun Trail, Crowle Peatland Railway, and the coffee mornings. The RHS judging was well attended and results for this and the CPRE competition are eagerly awaited. The next planned event is the History of Owston Ferry in August.

NLC Ward Councillor Update:

NLC summer activities are listed on their website and are available to book online.

Isle North Neighbourhood Action Team (NAT):

Minor Isle occurrences have taken place but nothing of concern at this time.

**Resolved** Clerk to investigate who is our official neighbourhood watch representative.

SSE: Update from the windfarm community grants scheme

Next meeting Mon 26<sup>th</sup> July 2021. Cllr T Murphy will be submitting a bid for the information board outside the Church.

**121/2021 Street Lights, Highways and Footpaths**

PC to report the following to NLC for action:

- Telephone box removal
- Pasture Lane road issues
- Chapel Street Pothole (Outside No 1)
- Middle Lane Pothole (Outside No 4)

**122/2021 Matters for the Next Agenda**

- Code of Conduct
- Council Contracts and Service Level Agreements
- Clerks Recruitment
- Business Debit Card Policy
- Risk Register

**123/2021 Date & Time of Next Meeting**

The next meeting will be held at St Marks Church, Chirch Street, Amcotts on Wednesday 22<sup>nd</sup> September 2021 at 7:15pm.

**Meeting duly closed at 8:22pm**

**Signed: DRAFT PENDING SIGNATURE**

**Date:**

**Name:**

**Designation:**